  
2-15-23

**MEMORANDUM OF UNDERSTANDING BETWEEN THE  
CHULA VISTA ELEMENTARY SCHOOL DISTRICT AND  
THE CHULA VISTA EDUCATORS**

The Chula Vista Elementary School District ("District") and the Chula Vista Educators ("CVE"; collectively with the District, "the Parties") hereby enter into this Memorandum of Understanding ("MOU") regarding Transitional Kindergarten (TK) for the 2022-2023 school year.

May 18, 2022

**AGREEMENT**

1. **Class size:** Transitional Kindergarten classes will be staffed at 24:1 (students to teacher) and 12:1 (child to adult) ratio. (Ed. Code 48000) In the event enrollment in TK necessitates a combination class, the grade level span will be limited to TK-Kindergarten and will be staffed by an appropriately credentialed teacher; this is inclusive of special education classroom settings. The District will ensure necessary staffing to maintain ratio compliance.  
  
SPED TK students may be mainstreamed into the classroom, but class size will not exceed twenty-seven (27) pupils. In the event that more than two (2) SPED TK students are mainstreamed into a particular classroom at a particular time, the District will provide an additional aide for the duration of the mainstreaming.
2. When designing TK instructional schedules there will be a minimum of 54,000 instructional minutes. The District will provide appropriate curriculum; TK teachers will use their professional discretion in designing and implementing instructional activities and daily routines, with the exception of lunch and recess which will be determined in accordance with 8.12, Hours. Model instructional schedules are provided in Appendix A as a reference.
3. Transitional Kindergarten classes will follow a modified full-day schedule. The on site work hours for TK teachers is outlined in Article 8, Hours. Article 8.11 shall extend to include Transitional Kindergarten.
4. Transitional Kindergarten teachers are entitled to prep time and Collaboration time equivalent to other grade levels at the site.
5. Certificated unit members will not be responsible for the toileting or diapering needs of students.

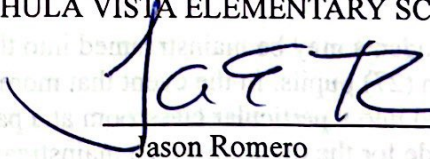
6. The District will provide appropriate coverage to complete comprehensive one-to-one assessments to TK teachers each quarter.
7. CVESD and CVE will continue to negotiate regarding a credentialing pathway for current unit members to be eligible to teach Transitional Kindergarten. Any CVESD preschool teacher eligible to teach TK will have all Transfer rights as outlined in Article 33 Transfer.
8. Unless otherwise addressed in this agreement, all provisions outlined in the current agreement between CVE and CVESD shall be in effect.
9. The parties agree universal TK is a new program and, as such, some impacts and effects of TK expansion are unknown. As such, either party may reopen this MOU after providing appropriate notice. CVE and the District shall continue to consult cover the TK program pursuant to Article 6.
10. This MOU expires on June 30, 2023 unless an extension is agreed upon by both parties.
11. **As of February 15, 2023, this MOU remains in effect until the 2023 Successor Agreement is approved by the Board and ratified.**

Agreed:

CHULA VISTA EDUCATORS

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

  
\_\_\_\_\_  
Jessica Garcia Heller  
CVE Bargaining Chair

  
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Jason Romero  
Assistant Superintendent  
Human Resources Services and Support

Date: 2-15-23

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Appendix A:

<b>Arrival</b>	<b>10 minutes</b>
<b>Welcome Circle (Greeting song, Intro/recap concept, visual schedule, jobs for the day)</b>	<b>15 minutes</b>
<b>Indoor Exploration Center &amp; Small Groups</b>	<b>60 minutes</b>
<b>Music and Movement</b>	<b>20 minutes</b>
<b>Morning Snack and recess</b>	<b>40 minutes</b>
<b>Bathroom &amp; Handwashing</b>	<b>10 minutes</b>
<b>Circle time (Concept/Story/Group Discussion)</b>	<b>15 minutes</b>
<b>Lunch &amp; Outdoor Play</b>	<b>60 minutes</b>
<b>Bathroom &amp; Handwashing</b>	<b>10 minutes</b>
<b>Circle (Recap of Concept, Intro of PM activities)</b>	<b>10 minutes</b>
<b>Relaxation and Quiet Activities (Yoga, resting, tabletop activities, books, painting, drawing)</b>	<b>60 minutes</b>
<b>Afternoon Snack and Recess</b>	<b>40 minutes</b>
<b>Closing Circle Time (Daily Recap/Reflections, Goodbye song)</b>	<b>15 minutes</b>
<b>Dismissal (Gather Belongings and walk to gate)</b>	<b>10 minutes</b>
<b>TOTAL HOURS</b>	<b>Approx. 6 hrs. and 15 minutes</b>

<b>Arrival</b> – Students arrive and say goodbye to families (books available at tables)	10 minutes
<b>Welcome Circle</b> (Morning song, calendar, morning message, choose star of the day, etc.)	20 minutes
<b>Small Groups</b> (activities in ELA and math)	20 minutes
<b>Indoor Learning Centers</b> (students select from a variety of areas i.e., construction, dramatic play, technology, science, art, math and manipulatives, etc.)	60 minutes
<b>Music and Movement</b> (bean bags, rhythm sticks, scarves, circle time games, etc.)	20 minutes
<b>Morning Snack and recess</b>	30 minutes
<b>Story Time</b> (Theme read aloud and educational tech videos)	20 minutes
<b>Drawing/Journal</b> (response to literature)	20 minutes
<b>Lunch &amp; Outdoor Play</b>	60 minutes
<b>SEL Circle + Relaxation and Mindfulness</b>	30 minutes
<b>Special Activity</b> (whole group art, science, etc.)	20 minutes
<b>Afternoon Snack and Recess</b>	30 minutes
<b>Closing Circle Time</b> (Review of the day, Sharing Bag,	20 minutes
<b>Dismissal</b> (Gather Belongings and walk to parents)	10 minutes
<b>TOTAL HOURS</b>	Approx. 6 hrs. and 15 minutes



<b>Arrival – Students arrive.</b>	<b>10 minutes</b>
<b>Welcome Circle (Morning song, helpers of the day, concept/objective introduction)</b>	<b>15 minutes</b>
<b>Small Groups (concept/objective relate activities)</b>	<b>20 minutes</b>
<b>Independent Learning Centers (dramatic play, block area, SE center, listening center, science, etc)</b>	<b>60 minutes</b>
<b>Morning Snack and recess</b>	<b>30 minutes</b>
<b>Bathroom &amp; Hand washing</b>	<b>10 minutes</b>
<b>Large Group (concept development: literacy, math, language, science)</b>	<b>20 minutes</b>
<b>Music and Movement</b>	<b>20 minutes</b>
<b>Small Groups (concept review/practice)</b>	<b>20 minutes</b>
<b>Lunch &amp; Outdoor Play</b>	<b>60 minutes</b>
<b>Rest and Relaxation</b>	<b>50 minutes</b>
<b>Independent Centers (writing, literacy, math)</b>	<b>30 minutes</b>
<b>Closing Circle Time (review, highlights, good-bye song)</b>	<b>20 minutes</b>
<b>Dismissal (Gather Belongings and walk to parents)</b>	<b>10 minutes</b>
<b>TOTAL HOURS</b>	<b>Approx. 6 hrs. and 15 minutes</b>